

Zeno is seeking our next Early Learning Specialist

If you are:

- A creative mind with experience with preschool aged children and a passion for equity and closing the opportunity gap
- Someone who is energized to deliver a program that inspires children to “play math”



...and you're looking for:

- A team that readily implements new ideas, makes mistakes, and learns from failures
- An office culture that embraces a variety of working styles, values the individual needs of each team member, and is committed to racial equity

...then read on! And then contact us at careers@zenomath.org.

About Zeno:

Zeno is seeking an Early Learning Specialist to deliver, develop, and grow our MathWays for Early Learning Program (MathWays). This role will further our mission of building children's confidence and competence in math. We serve communities with high economic needs with programs that span early learning through early elementary school. Our MathWays program is focused on children ages 3-5 with plans to expand and serve children from birth to kindergarten. Our team is committed to social justice—we are growing in our racial equity work both within our team and the impact we have on the communities in which we partner.

Key Facts:

- Founded in 2003
- 11 team members
- Budget ~ \$1,000,000
- Over 3,000 kids, family members and educators served annually

Learn more about Zeno at www.zenomath.org.

Essential Job Responsibilities:

- **Train and Present:** Provides training on Zeno games, in-class game demonstrations, and math workshops for pre-k partners, children, and the adults in children's lives at partner sites in King, Snohomish, and Pierce Counties. The specialist role will spend up to 50% of their time traveling to/from and at partner sites. Training provided.
- **Plan and Host:** Plans, hosts, and supports partners in hosting Family Math Parties at partner sites. Supports Zeno family discussion groups and other Zeno community & family events.

Schedules day-to-day activities and partner events. Will need to work evenings and occasional weekends.

- **Engage with Team:** Work in an action-oriented atmosphere that encourages program improvement, an agile product development cycle, and with a team that tries new ideas. Support other Zeno programs, as requested.
- **Build Relationships:** Nurtures relationships with current and potential partners that respect the diverse racial and socio-economic communities in which they serve.
- **Feedback, Reflection, Evaluation, and Data Collection:** Supports measurement and evaluation of the overall program, activities, and personal practice. Activities could include conducting family discussion groups, interviewing teachers, or collecting other partner and family reported data. Reflects on practice and program delivery in partnership with other MathWays Specialist(s) and team members.
- **Inclusion:** Participates as a peer and equal within the team. Continues to develop the ability to listen, grow, and challenge inequities based on race, economic status, gender identity, immigration status, and other systemic barriers that prevent one's ability to bring their full self to the work.

Skills and Qualifications:

Required:

- Personal passion for inspiring kids to succeed in math and closing the opportunity gap
- Ability to communicate and personally relate to adults and children within low-income communities, immigrant communities and/or communities of color
- At least 3 years of volunteer or paid experience in early childhood education, family support services, and/or other related services in role(s) which worked closely with families of preschool aged children.
- Flexible, positive outlook with a desire to incorporate feedback to learn and grow
- Proficiency in oral and written English language.
- Experience presenting to diverse groups
- Proficiency in Microsoft Office, or related productivity tools. Zeno uses Microsoft for our productivity needs



Desired:

- Bilingual ability (English plus at least one of the following: Spanish, Vietnamese, Chinese, Somali)
- Experience increasing family engagement efforts
- Familiarity with Teaching Strategies GOLD, Learning Pathways in Numeracy, and/or other early learning math standards

- Familiarity with early childhood education practices and principles.

Additional Requirements:

All employees must complete a criminal background and motor vehicle record check and must complete I-9 verification upon hire. In addition to above skills and qualifications, candidates must have:

- A valid driver's license
- Reliable transportation and ability to travel independently to partner sites throughout the Puget Sound region.



Compensation and Benefits:

As a growing team, Zeno provides customized onboarding and training. This includes team member meet & greets, introduction to resources and materials, and personalized training in role responsibilities. Zeno's office is in Seattle's Central District.

This is a full time exempt position. Salary range is between \$40,000 and \$50,000, based on relevant experience.

Benefits include flexible work schedule and holidays, unlimited paid time off, and healthcare benefits (dental, medical, and vision).

Anticipated start date is August 1st (flexible).

To apply, please send your resume and a cover letter describing how your experience applies to this role to careers@zenomath.org.